

**STAITHES SURGERY**

**PRACTICE NURSE**

**PERSON SPECIFICATION**

<b>ESSENTIAL (SKILLS)</b>	<b>DESIRABLE (SKILLS)</b>
Excellent communication skills	A good understanding of GMS contract and QOF requirements
Competent in basic nursing duties required for the post	Specific nursing skills/qualifications
<b>ESSENTIAL (EXPERIENCE)</b>	<b>DESIRABLE (EXPERIENCE)</b>
Experience of working in accordance with the UKCC Code of Professional Conduct and The Scope of Professional Practice	Experience of EMIS Web Clinical System
	Experience of Microsoft Office software
<b>ESSENTIAL (QUALIFICATIONS)</b>	<b>DESIRABLE (QUALIFICATIONS)</b>
Registered General Nurse	Recognised qualification to diploma level or above
A demonstrable commitment to professional development	
<b>ESSENTIAL (QUALITIES / ATTRIBUTES)</b>	<b>DESIRABLE (QUALITIES / ATTRIBUTES)</b>
Able to demonstrate enthusiasm to developing nursing skills	
An understanding, acceptance and adherence to the need for strict confidentiality	
Ability to use own judgement, resourcefulness and common sense	
Ability to determine own workload priorities	
Ability to work as part of an integrated multi-skilled team	
Pleasant and articulate	
Able to work under pressure/excellent time management	
Able to work in a changing environment	
Able to use own initiative	

ESSENTIAL (OTHER)	DESIRABLE (OTHER)
Flexibility of working hours/able to work at the desired times	Experience of Primary Care
	Car driver/Clean licence
	Fully COVID Vaccinated

### **Health & Safety:**

The post-holder will implement and lead on a full range of promotion and management their own and others' health and safety and infection control as defined in the practice Health & Safety Policy, the practice Health & Safety Manual, and the practice Infection Control policy and published procedures. This will include (but will not be limited to):

- Using personal security systems within the workplace according to Practice guidelines
- Awareness of national standards of infection control and cleanliness and regulatory/contractual / professional requirements, and good practice guidelines
- Responsible for the correct and safe management of the specimens process including collection, labelling, handling, use of correct and clean containers, storage and transport arrangements
- Active observation of current working practices across the practice in relation to infection control, cleanliness and related activities, ensuring that procedures are followed and weaknesses / training needs are identified, escalating issues as appropriate
- Identifying the risks involved in work activities and undertaking such activities in a way that manages those risks across clinical and patient process
- Making effective use of training to update knowledge and skills.
- Monitoring practice facilities and equipment in relation to infection control, ensuring that provision of hand cleansing facilities, wipes ect are sufficient to ensure a good clinical working environment. Lack of facilities to be escalated as appropriate.
- Safe management of sharps procedures including training, use, storage and disposal
- Using appropriate infection control procedures, maintaining work areas in a tidy, clean and sterile, and safe way, free from hazards. Initiation of remedial / corrective action where needed or escalation to responsible management
- Actively identifying, reporting, and correction of health and safety hazards and infection hazards immediately when recognised

- Keeping own work areas and general / patient areas generally clean, sterile, identifying issues and hazards / risks in relation to other work areas within the business, and assuming responsibility in the maintenance of general standards of cleanliness across the business in consultation (where appropriate) with other sector managers
- Waste management including collection, handling, segregation, container management, storage and collection
- Spillage control procedures, management and training
- Decontamination control procedures, management and training, and equipment maintenance
- Maintenance of sterile environments